

CMS/FFM Healthcare.gov Certification



- 1. Go to: <https://portal.cms.gov/wps/portal/unauthportal/home/>**
- 2. Select your application**, click the drop down and look for the following: Federally Facilitated Marketplace (FFM) / Request for MLMS Training Access, then agree to the terms and conditions, then click “Next”
- 3. Enter your personal information**, then click “next”
- 4. Create a username, password, security question and answer**, then click “submit” then “submit” again after reviewing your information
- 5. Wait for a confirmation message** that says “Your User ID has been successfully registered with CMS Enterprise Portal. An email has been sent to your registered email address.” Check your junk or spam if you don’t immediately see an email from donotreply@cms.gov
- 6. Log-in to the portal www.portal.cms.gov.** You will get a message on your dashboard:
*“message from CMS once you requested access:
Welcome [YOUR NAME] to CMS Enterprise Portal.*
You’ve selected Federally Facilitated Marketplace (FFM)/Request for MLMS Training Access application during your registration. You can request access to this application by clicking “Click Here.”
- 7. Click “click here” to complete the application request** (step 2) by selecting your ROLE, select “Agent Broker Training Access” then click “next.”
- 8. Launch “Identity Verification”** to verify your identity
- 9. Enter reason for request** when identity is completed, type “to sell insurance” and click submit.
- 10. You will receive a request stating your IDM request has been submitted**, along with your tracking number. please note, you must wait until your request is approved . you can either check daily by logging in to www.portal.cms.gov, or wait until you receive a subsequent email from donotreply@cms.gov stating you have access to the training and log in.

ONCE YOU GET APPROVAL TO TAKE THE TRAINING

- 1. Once you log in and see the marketplace training Agent Broker tile**, it means you now have access and can begin the training modules
- 2. Click on the tile, then “MLMS Training- CMS continues to offer...”** (the first link after you click the tile)
- 3. Fill out your business information** on the next page, then “SAVE” at the bottom.

4. Complete certification when you're taken to the LMS page, scroll to the very bottom of the page and complete the "PY2023 Agent Broker Marketplace training - Individual Marketplace" Optional (for group insurance) PY2023 Agent Broker Small Business Health Options Program (SHOP)

5. Go to www.portal.cms.gov user ID with HealthSherpa once you have completed the training and passed the exam to gain access to the entire quoting portal, you can then use you www.portal.cms.gov user ID with health sherpa to gain access to the entire quoting portal.

1 **Select an Application**

Select an Application × ↓

feder

Federally Facilitated Marketplace (FFM)/Request for MLMS Training Access

My Portal

[+ Add Application](#)

Previous Login: [View Login History](#)

Marketplace Training – Agent Broker

[Learn how to add Multi-Factor Authentication \(MFA\) devices via My Profile in the Manage MFA Devices section.](#)

Health Insurance Marketplace

[Click Here if you're having problems completing training](#)

Training Instructions

Contact the MLMS Help Desk

Training Options: The box in the right column lists the training options available to you as an agent broker

Your Transcript: The box in the right column lists your current training that you are in the process of completing. Your complete transcript page is here.

[Transcript](#)

Certificates: After successfully completing the required Agent Broker Curriculum Training and examinations, you can access your certificate from the Completed Transcript page. Navigate to your transcript and select *Completed* from your status drop-down.

If assistance is required during your training, please check out The MLMS Interactive Learning Assistant (MILA). MILA is our AI driven chatbot available to assist you with your MLMS questions 24 hours a day, 7 days a week. Click the button

[Ask MILA for Help](#)

You can access your resource guides here:

[Training Resources](#)

Training Options

- PY2023 Agent Broker Marketplace Training - Individual Marketplace
- PY2023 Agent Broker Small Business Health Options Program (SHOP) Training

[Your Transcript](#)

No ass

For contracting/appointments or sales:
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